

## Corporate O&S Panel meeting 24 January 2023 - Notes

### General

- Previous meeting's notes - you said that you had asked for the standard service plan introductory text to be removed from future quarterly reports to Panel - I will action this in Q4
- You had asked for the risk register to be in Excel with any updates highlighted - I will action in Q4
- Service plan actions - you asked for dates and progress to be made clearer with timelines and slippage highlighted. Also more commentary when actions are amber - I will action this in Q4

### Service Plan

- 4 Commercial Strategy - you asked whether, in the light of the government rules, the original aim to buy one further commercial property was still realistic. I said that it was very unlikely that the Council will be buying another 'primarily for yield' property and the Treasury Strategy 23/24 confirms this. I said that the Cabinet budget report includes and update on the Strategy
- 5 Review of Capita Contract - I updated the panel on actions to inform Capital about our intentions on the IT aspect of the contract. I said that we are developing a strategy report for the whole contract which we will bring to Cabinet as soon as possible
- 11 Climate Change action plan - I agreed that this should be amber and I confirmed that a resource report is coming to the Feb Cabinet meeting - you asked for this to come to O&S first
- 18 Voter ID for elections - you said that councillor awareness and a comms plan are vital - we noted that the Government's national comms had started - I confirmed that our comms team have prepared a plan in conjunction with the elections team. I also confirmed that the elections team is now fully staffed with additional support from an elections expert who we have on board until after the May election

### Performance indicators

- CP 6 and 7 - Council tax and business rates collection - you asked for last year's figures - this was circulated to Panel members
- CP2 Internal Audit high risk recs - you asked how many included in the qtrly figures - Q1 1, Q2 1, Q3 2
- CP11 Garden waste - you asked how many subscribers? the number fluctuates around 13,000.

CP10 and 11 - Waste /Green waste collections - you asked for Q3 figures and confirmation that the Q1 and Q2 figures are per 100,000? and you asked if Serco are incurring penalties under the contract. I circulated these to members of the panel but they are not on a consistent basis to the PI descriptor - officers are pursuing with the client team at Basingstoke and Deane Council.

- Councillor Axam asked for the 2022/23 Internal Audit Plan - I have asked David to send this to you separately

I said I would confirm the contract end dates for Capital and Serco - they are September 2025 and September 2026 respectively